



COUNTY OF MONO

County Administrative Office
P.O. BOX 696, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5405 • FAX (760) 932-5411
smesserlian@mono.ca.gov

PRIVATE SPECIAL EVENT APPLICATION

The following application is intended for all types of Private Special Events where 50 or more individuals will attend. Please be as specific as possible. Completed applications shall be submitted at least 45 days prior to event.

ORGANIZATION/APPLICANT(S) _____

ADDRESS _____ CITY/STATE/ZIP _____

CONTACT PERSON _____

TELEPHONE _____ FAX _____ E-MAIL _____

NATURE OF EVENT (please provide full description) _____

DATE OF EVENT _____ HOURS OF EVENT _____ a.m./p.m. to _____ a.m./p.m.

COMMUNITY CENTER RESERVED: Benton Bridgeport Chalfant Valley Crowley Lake
 June Lake Lee Vining Walker Other site reserved _____

NUMBER OF ATTENDEES _____

ALCOHOL PRESENT ON PREMISES? No Yes, certificate naming county as additional insured

RISK/RELEASE OF LIABILITY FORM: Signed by applicant, attached to application

AMPLIFIED MUSIC? No Yes _____ a.m./p.m. to _____ a.m./p.m. (no later than 10 p.m.)

COUNTY PERSONNEL/EQUIPMENT REQUESTED _____

OTHER _____

NOTE: Mono County park facilities cannot be reserved exclusively; facilities will be open to the public during private special events. When using a park facility, setting up early helps stake out your space.

**ASSUMPTION OF RISK AND RELEASE OF LIABILITY
FOR USE OF MONO COUNTY FACILITY, EQUIPMENT,
PROPERTY, AND/OR SERVICES**

WHEREAS, the undersigned, _____ (hereinafter "Permittee"), desires to use the following facility, equipment, property, and/or services owned, operated, controlled, or provided by the County of Mono, a political subdivision of the State of California ("the County") for the following purpose(s): _____ on the following date(s) or time(s): _____

WHEREAS, the County is willing to permit such use of the aforementioned County facility, equipment, property, and/or services in exchange for the Permittee's execution of this release of liability:

NOW, THEREFORE, as a material inducement for County to hereby grant Permittee permission to use a County facility, equipment, property, and/or services, Permittee hereby assumes all risk, holds harmless, irrevocably and unconditionally releases, and agrees to indemnify and defend, the County and its successors, predecessors, assigns, officers, employees, agents, representative, attorneys, and affiliated entities, and all persons acting by, through, under or in concert with them, with respect to any and all liability, lawsuits, and/or claims for damages or injuries to persons or property (including but not limited to theft or loss of, or damage to, Permittee's personal property) as a result of or in any way connected with Permittee's presence on, or use of, the County facility, equipment, property, and/or services for which permission is hereby granted and/or as a result of the presence on, or use of, that facility, equipment, property and/or services by Permittee's agents or by any persons invited or allowed into the facility, equipment, property, and/or services by Permittee. **Through this release, Permittee waives all rights given by Section 1542 of the California Civil Code which reads as follows: "As a general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known to him must have materially affected his settlement."**

PERMITTEE HEREBY ACKNOWLEDGES HAVING READ AND UNDERSTOOD THE FOREGOING, AND HAVING HAD OR **EXPRESSLY WAIVING** THE RIGHT TO HAVE HIS OR HER OWN ATTORNEY REVIEW AND ASSIST IN THE PREPARATION OF THIS DOCUMENT BEFORE SIGNING IT.

MONO COUNTY:

By: 
County Counsel/Acting Risk Manager
P.O. Box 2415
Mammoth Lakes, CA 93546
(760)924-1700 Fax: (760)924-1701

PERMITTEE:

By: _____
Print: _____
Company: _____
Date: _____

ALCOHOL REQUIREMENTS

1. Insurance

If alcohol is to be provided, served, sold, or otherwise present at an Event, then User must obtain Host Liquor Liability Insurance in the amount of one million dollars (\$1,000,000) per Event, with the County of Mono named as an additional insured. The coverage must be in a form acceptable to, and approved by, County Risk Management.

Listed below are some options that are available regarding securing the required insurance:

Home Owner's Insurance

Some insurance companies will provide a one day Special Event Liquor Liability rider to your Home Owners or Renters policy. The County of Mono must be named as an additional insured. Contact your local agent for information.

County Risk Management

Special Event Liability Insurance can be purchased from The County of Mono Risk Management Department. The costs vary depending on the event, number of people in attendance and number of days. Please contact Risk Management at 760-932-5410 at least fourteen (14) days prior to the event for information, an application or a quote.

Caterer's Insurance

If a caterer is supplying alcohol for your Event, then they must provide the County with a certificate of insurance naming the County of Mono as additional insured. Check with your caterer to see if they carry host or statutory liquor insurance.

Proof of insurance must be provided to the County of Mono at least seven (7) days before your event

Certificate of Insurance language should be as follows:

The County of Mono, including its agencies, departments, officers, agents, employees and servants, is named as an additional insured with respect to liability arising out of operations related to _____ (specify nature of event and date) held on Mono County owned or operated property.